

# Resumes will be accepted until position is filled.

Wayne Nunnelee 1085 Luckney Road Brandon, MS 39047 wayne@mustardseedms.org 601-992-3556

# JOB/POSITION TITLE: Weekend Relief in Group Homes

Reports To: Group Home Parent

Status: Part-time position on an as-needed basis. 4:30pm on Friday - 4:30pm on Sunday.

#### **SUMMARY:**

The Weekend Relief Staff is responsible for nurturing and developing a healthy, happy, and safe environment for up to ten of The Mustard Seed's residents.

## **JOB RESPONSIBILITIES:**

- Supervise hygiene routines for Seedsters.
- Implement appropriate menus of well balanced, nutritionally healthy meals.
- Supervise Seedsters in independent self-care habits.
- Execute weekend recreational activities for the Seedsters.
- Work closely with the campus Nurse to administer medication when appropriate and authorized by parent or guardian.
- Work closely with the Day Program Staff as well as the Special Care Facilitator to implement appropriate behavioral modifications and to maintain appropriate records for each Seedster.
- Maintain cleanliness of property and promptly notify Facilities Director and Operations Director of necessary repairs and maintenance.
- Other duties set forth by the Executive Director or Group Home Parent.

### **POSITION QUALIFICATIONS:**

- Energetic and creative attitude with strong client-relation skills; enthusiasm for the mission of the Mustard Seed and willingness to fully contribute to a team-oriented, fast-paced organization
- Ability to drive a 15-passenger van
- Ability to perform or be trained in CPR and other First-Aid procedures.
- Excellent communication and organizational skills.
- Experience with individuals with Special Needs is preferred

The Mustard Seed is a Christian community for adults with developmental disabilities.

Founded in 1981 to meet the spiritual, physical, emotional, and intellectual needs of adults with special needs, The Mustard Seed provides a loving and protected environment with meaningful activities which allow the "Seedsters" to fulfill the potential God has created within them.