



Job/Position Description

JOB/POSITION TITLE: WEEKEND RELIEF IN GROUP HOMES

Reports To: Group Home Parent(s)
Status: Part-time position on an as-needed basis
Hours: Weekends from 4:30pm on Friday through 4:30pm on Sunday

Resumes may be sent to our Executive Director, Wayne Nunnelee, at wayne@mustardseedms.org, or uploaded online after completing a Preliminary Job Application found on our website at mustardseedms.org.

SUMMARY:

The Weekend Relief Staff is responsible for nurturing and developing a healthy, happy, and safe environment for up to ten of The Mustard Seed's residents.

JOB RESPONSIBILITIES:

- Supervise hygiene routines for Seedsters
- Implement appropriate menus of well balanced, nutritionally healthy meals
- Supervise Seedsters in independent self-care habits
- Execute weekend recreational activities for the Seedsters
- Work closely with the campus Nurse to administer medication when appropriate and authorized by parent or guardian
- Work closely with the Day Program Staff as well as the Special Care Facilitators to implement appropriate behavioral modifications and to maintain appropriate records for each Seedster
- Maintain cleanliness and organization of the Group Home and its surroundings
- Promptly notify the Director of Operations, Coordinator of Campus Operations, or Executive Director of necessary repairs and maintenance concerns/issues
- Other duties set forth by the Executive Director or Group Home Parent(s)

POSITION QUALIFICATIONS:

- Energetic and creative attitude with strong client-relation skills
- Enthusiasm for the mission of The Mustard Seed and willingness to fully contribute to a team-oriented, fast-paced organization
- Ability to drive a 15-passenger van
- Ability to perform or be trained in CPR and other First-Aid procedures
- Excellent communication and organizational skills
- Experience with individuals with Special Needs is preferred

The Mustard Seed is a Christian community for adults with developmental disabilities. Founded in 1981 to meet the spiritual, physical, emotional, and intellectual needs of adults with special needs, The Mustard Seed provides a loving and protected environment with meaningful activities which allow the "Seedsters" to fulfill the potential God has created within them.